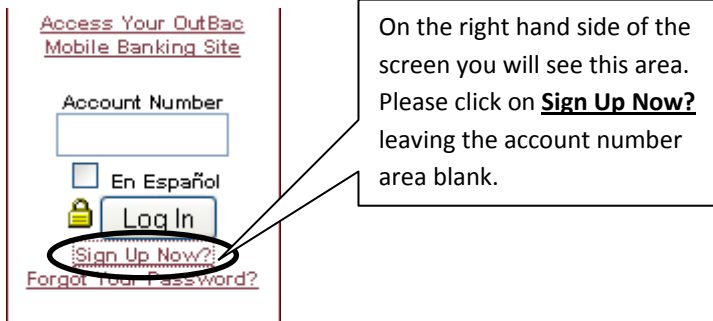


# New to Online Banking? We are here to help!

Things you will need to bring to your computer:

- ➔ Your online security code. This 16 digit number can be found on your previous month statement. You may also receive it via email or by going in a branch or calling the Member Service Center (1-866-TOBYFCU).
- ➔ Your account number
- ➔ Your email address
- ➔ Social Security Number and Birth Date
- ➔ [www.tobyhannafcu.org](http://www.tobyhannafcu.org) (our website)



- ➔ Below is the next screen you will see. Enter in all of your information as asked.
- ➔ **Don't forget to sign up for E-Statements! Your monthly TobyFCU statement will be stored securely in your online banking account instead of your mailbox, making it a safe and secure way to receive your information. This service is also FREE!**
- ➔ Once all your information has been entered, click on Activate at the bottom of the screen.

Sign Up For Outbac on the Web		
Account Number:	<input type="text" value="123456"/>	
Email Address:	<input type="text" value="imamember@aol.com"/>	Remember the Email address you enter here -- you will need it to access home banking!
Social Security Number:	<input type="text" value="222153333"/> (digits only without any punctuation)	Enter primary owner SSN
Birth Date:	<input type="text" value="01011950"/> (MMDDYYYY, digits only)	Enter primary owner birthday
Security Code from Last Statement:	<input type="text" value="1111-2222-3333-4444"/> (include the dashes!)	<a href="#">Help me find it!</a>
	<input checked="" type="checkbox"/> Sign me up for E-Statements!	I accept the <a href="#">Terms &amp; Conditions</a>
<p>By applying for online banking, you automatically are able to transfer between any and all share and loans under that account number. Many of our members have multiple account numbers that they would like to transfer funds between via online banking. If you have more than one account number, we need to set each account up to be viewed online.</p> <p>Please realize that online account access and the password associated with this service are assigned by account number not by individual. Our system is unable to allow for multiple logins for the same account number. Therefore if there are joint owners on an account, they are jointly responsible for password management.</p>		
<input type="button" value="Activate"/>		

- ➔ Next, you will see a screen with a temporary password. Please make note of this password, as it will be needed to complete your registration. You will also need the email address you used on the previous page. It will be noted on the screen which email you used.
- ➔ Click on [Click Here to Continue](#).

Thank You

Your temporary password is **gohxib0v** . This password will work one time only to log in to home banking. You may want to 'copy' and 'paste' the password to avoid typing errors. You will also need the email address you entered previously, [ipp@tobyhannafcu.org](mailto:ipp@tobyhannafcu.org).

[Click Here to Continue](#)

- ➔ Once you click on “Click Here to Continue”, you will be taken to the screen below. Again, enter your account number in the account number area and click on [Continue](#).

[En Español](#)

Please Login

Account Number:

[Continue](#)

- ➔ Enter in the email address that you used on the first screen.

Please Confirm Your OutBac Email Address

Account Number: 1000

Email Address:

Existing users: Enter previously saved email address.  
New users: Enter your email address.

[Continue](#) [Start Over](#)

- ➔ Enter the temporary password you received. Click on [Log In](#)

Please Enter Your Password

Account Number: 1000

Password:

Please note:

- Passwords are case-sensitive.
- Blocking pop-ups may prevent our home banking site from working properly. You should allow pop-ups from this site.

[Log In](#) [Start Over](#)

- ➔ Below is the next screen where you will set up your password, confidence word and challenge question should you ever need extra assistance getting into your account.
- ➔ Please be sure to check the box stating that you have read the recommended password guidelines! An error will occur if this box is left unchecked.
- ➔ Once complete, click on **Save**.

MEMBER INITIAL SETUP		
Current Password:	<input type="text"/>	Current Password is the password you just used to log in
	<input type="checkbox"/> I have read the <a href="#">Recommended Password Guidelines</a>	
New Password:	<input type="text"/>	NEW password must be from 6 to 20 characters long and contain a combination of numbers and letters Note: Passwords are case-sensitive
Confirm New Password:	<input type="text"/>	Enter NEW password again to confirm
Set Confidence Word:	<input type="text"/>	This confidence word will be displayed after you and your computer have passed initial security steps. You should see this word when your password is requested. If you do not see this word, do not enter your password! Notify your credit union of a possible phishing attempt.
Challenge Questions:	Question 1: <input type="text" value="Please select a challenge question"/>	
	Response 1: <input type="text"/>	
Email Address:	<input type="text"/>	
	<input checked="" type="radio"/> This is my Personal or Business Computer (Save security token on this computer)  <input type="radio"/> This is a <a href="#">Public Computer</a> (DO NOT Save security token on this computer)	
Changes will not be saved unless you click		
<input type="button" value="Save"/>		

- ➔ After clicking on Save, you will be taken into your account! (Please note, your account may look different than the below image, depending upon the type of shares you have with TobyFCU.)

ACCOUNT BALANCES			
View	Account Type	Current	Available
<a href="#">History</a> <a href="#">Details</a>	PRIME SHARE - 01	0.00	0.00
<a href="#">History</a> <a href="#">Details</a>	CHECKING - 10	0.00	0.00

- ➔ Should you have any trouble logging into the Online Banking, please feel free to contact us at 1-866-TOBYFCU.